

**BOARD MEETING
WEDNESDAY, JANUARY 16, 2019
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

- 1. WELCOME AND INTRODUCTIONS**
- 2. MINUTES OF BOARD MEETING AND PUBLIC HEARING DECEMBER 12, 2018**
- 3. FINANCIAL INFORMATION**
 - A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS**
 - B. REVIEW CENTRAL VALLEY INVOICE(S)**
 - C. REVIEW FINANCIAL REPORT**
- 4. CENTRAL VALLEY REPORT - JOHN NORTON**
 - A. ENTITY MANAGERS MEETING REPORT**
- 5. APPOINTMENT OF BOARD CHAIRMAN FOR THE YEAR 2019**
- 6. APPOINTMENT OF DISTRICT REPRESENTATIVE AND ALTERNATE TO THE CENTRAL VALLEY BOARD FOR THE YEAR 2019**
- 7. SPECIAL DISTRICT REPORT, APPROVAL OF MEMBERSHIP DUES, LEGISLATION UPDATE AND APPROVAL OF RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE UTAH ASSOCIATION OF SPECIAL DISTRICTS BOARD OF REPRESENTATIVES**
- 8. MOTION TO SEND NOTICE OF ELECTION TO SALT LAKE COUNTY CLERK**
- 9. MANAGER'S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - 1. LETTER TO GRANITE SCHOOL DISTRICT ADVISING OF FEE INCREASE**
 - 2. COMMENTS RECEIVED REGARDING FEE INCREASE**
 - 3. UPDATE ON ACCOUNT #13.1509 – DAILY'S PREMIUM MEATS**
 - C. R.E. COUNT REPORT**
- 10. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. DISTRICT ACTIVITY REPORTS**
 - B. CENTRAL VALLEY FLOW & LOAD REPORT**
 - C. UTAH PUBLIC TREASURER'S POOL YIELD**
 - D. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)**

PRESENT: **AMI NEFF, BOARD CHAIR
JOHN NORTON, TRUSTEE
GILES DEMKE, TRUSTEE
KERRY EPPICH, GENERAL MANAGER
STEPHEN ROHWER, DISTRICT CONTROLLER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK**

PRESIDING: **AMI NEFF, BOARD CHAIR**

1. WELCOME AND INTRODUCTIONS

Welcome and introductions were done.

2. MINUTES OF BOARD MEETING AND PUBLIC HEARING – DECEMBER 12, 2018

Motion to approve the December 20, 2018 Board Meeting and Public Hearing minutes, as written, was made by Trustee Giles Demke and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

3. FINANCIAL INFORMATION

A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS

After review and discussion, motion to approve the Mt. Olympus Payables and Disbursements was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

B. REVIEW CENTRAL VALLEY INVOICE(S)

After review and discussion, motion to approve the Central Valley Invoice(s) was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

C. REVIEW FINANCIAL REPORT

After review and discussion of the financial report and the associated graphs, the financial report was accepted for filing by Board Members.

4. CENTRAL VALLEY REPORT

Trustee Norton was unable to attend the last Central Valley Board Meeting. Trustee Norton did state that Tom Holstrom will be retiring this year and Ron Roberts has submitted his retirement date as well.

Manager Eppich reported on the Board Meeting and Manager's Meeting.

- ***Capital Projects Update*** –
 - Influent Channel Rehab – The final portion of the 84 inch pipe installation is expected to be completed the first of next year.
 - Granger-Hunter Siphon Rehab has now been completed.
 - Secondary Clarifiers – Clarifier 11 launder decks are being poured and the rebar is being done. The last wall has been poured.
 - Oder Control Project – The concrete floor has been done and both east and west walls have been poured.
 - Cogen Engine Replacement/Gas Management System – Pictures were shown of the dismantling of the engine. A section of a gas line collapsed and was replaced. Piping sections were cut and replaced which caused the digester system to be shut off for about two weeks. A drone video was presented showing the progress of all the projects.

4. CENTRAL VALLEY REPORT (CONTINUED)

- ***Water Quality Board Finance Update*** – The amount to be loaned to Central Valley has been cut back to \$65 from \$81 million at 1½ percent interest. South Salt Lake to receive a \$11.4 million loan with \$2 million as a grant and \$9 million as a 0 percent interest loan. Provo went from \$140 million to about \$70 million. Central Valley’s loan should be closing around September/October of this year.
- ***Approval of Engineering Task Orders*** –
 - Approved was a full time Construction Manager and Resident Engineer at a cost of \$548,775.
 - 3W/Cooling Filtration Design will cost \$424,025.
 - Headworks Equipment/Seismic Design will cost \$382,792.
 - Food Waste Receiving Design will cost \$396,880.
 - SSL Parallel Force Main Design will cost \$317,107.These task orders amount to \$2,069,579.
- ***Approval of Centrifugal Chiller Purchase*** – The bid amount of \$216,591 for the purchase of a centrifugal chiller to York as approved.
- ***Approval of Board Meeting Dates for 2019*** – The Board Meeting dates for 2019 with a few exceptions were approved.

A closed session was then held for General Manager, Tom Holstrom’s review.

A. ENTITY MANAGERS MEETING REPORT

Manager Eppich gave a presentation to the Board showing the implementation plan for the nutrient design. He also showed a chart with the funding. The chart shows Central Valley is not planning on using any of the SRF funding until 2020. A discussion was then had on the bonding, amounts and the District’s long-term financial model. Manager Eppich stated he will post the information on the Google Drive.

Also discussed was the medical Cannabis issue.

5. APPOINTMENT OF BOARD CHAIRMAN FOR THE YEAR 2019

After review and discussion, motion to keep Trustee Ami Neff as Board Chair for the year 2019 was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

6. APPOINTMENT OF DISTRICT REPRESENTATIVE AND ALTERNATE TO CENTRAL VALLEY BOARD FOR THE YEAR 2019

After review and discussion, motion to appoint Trustee Giles Demke as the District’s representative and General Manager Kerry S. Eppich as the District’s alternate to the Central Valley Board for the year 2019 was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff. The necessary letter will be prepared and mailed to Central Valley’s Board Chairman and Tom Holstrom, General Manager.

7. **SPECIAL DISTRICT REPORT, APPROVAL OF MEMBERSHIP DUES, LEGISLATION UPDATE AND APPROVAL OF RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE UTAH ASSOCIATION OF SPECIAL DISTRICTS BOARD OF REPRESENTATIVES**

The Association meets every Tuesday once the Legislature starts and last approximately 2 hours. They go over any and all bills that affect any local or special district in the state. The following bills were of interest for the District:

- *House Bill 32/Rulemaking Fiscal Accountability Amendments* – this bill amends provisions relating to the Water Quality Board, rulemaking procedure, and the Administrative Rules Review committee.
- *Senate Bill 60/Automatic Local District Withdrawal* – this bill addresses the automatic withdrawal of an area from a local district in the case of certain annexations.

Manager Eppich stated the membership dues are based on the amount of our budget. He recommends we continue our association with the UASD.

Trustee Ami Neff made the motion that the Board adopt the following resolution:

RESOLUTION # 18-011619-1

RESOLUTION OF THE GOVERNING BOARD OF MT. OLYMPUS IMPROVEMENT DISTRICT APPOINTING A REPRESENTATIVE AND ALTERNATE TO SERVE ON THE UASD BOARD OF REPRESENTATIVES

NOW THEREFORE, be it resolved by the governing body of Mt. Olympus Improvement District that Ami Neff be appointed as Representative and Kerry S. Eppich as Alternate to serve on the UASD Board of Representatives until further notice.

Motion was seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Giles Demke.

8. **MOTION TO SEND NOTICE OF ELECTION TO SALT LAKE COUNTY CLERK**

Every other year we run an election for trustee(s) to the board. John Norton is up for re-election this year. Per State law we are required to send a notice of the election to the County clerk by February 1st. Provided to the Board was a copy of the notice that is to be sent to the County.

After review and discussion, motion to approve sending the notice of election to the county clerk was made by Trustee Giles Demke and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

9. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich stated that there are four employees with anniversaries in February:

Kerry Eppich – 24 years, Todd Perry – 23 years,
Darren Stone – 22 years and Cody Sommerville – 22 years.

All employees are doing well.

B. OPERATIONS REPORT

1. LETTER TO GRANITE SCHOOL DISTRICT ADVISING OF FEE INCREASE

The Board was provided a copy of the letter that will be sent to Granite School District showing the new fee, which will be \$3.40 per student. The letter will be mailed today.

2. COMMENTS RECEIVED REGARDING FEE INCREASE

There were no comments received from the public regarding the fee increase.

3. UPDATE ON ACCOUNT #13.1509 – DAILY'S PREMIUM MEATS

The Board was provided a draft letter to Daily's from Central Valley. The letter states we will redo their permit and that their FOG limit is 200 mg/L. Part of the compliance was they were to provide us a timeline of implementation but that never happened so we will set a timeline for them.

C. R.E. COUNT REPORT

A report showing the beginning, ending, and annual change of Residential Equivalents (R.E.s) and accounts for 2018 was provided for Board review. Manager Eppich discussed the information on the report. Total R.E.s as of the end of 2018 was 55,206 (which is 27,958 accounts). There were 563 (470 residential and 93 commercial) new R.E.s placed in billing in 2018 with a net total of 95 new accounts.

10. INFORMATION ITEMS (NO ACTION REQUIRED)

A. DISTRICT ACTIVITY REPORTS

Copies of the District's activity reports were provided for Board review.

B. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was not available.

C. UTAH PUBLIC TREASURER'S POOL YIELD

Manager Eppich reported that the Utah Public Treasurer's Pool Yield for December 2018 was up slightly to 2.76%.

10. INFORMATION ITEMS (NO ACTION REQUIRED) (CONTINUED)

D. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)

There were three (3) requests for information under the GRAMA Act for the year 2018. After review into the GRAMA Act it stated that a Subpoena was not considered a GRAMA request. The following information was supplied to the requestors.

DATE	WHO REQUESTED	INFO REQUESTED
3/8/18	Glenn D Oliver H2Bid.com	He requested an electronic copy of the <u>complete vendor list</u> for companies in the water and wastewater area from 1/1/16 to present. The request included vendors and companies that have registered to receive notifications of new bids. On March 13, 2018 I sent a complete list of our vendors.
4/24/18	Carol Borges Baswood / CA <small>Baswood has a proven track record of providing cost-effective solutions for pretreatment of high-strength wastewater produced from beverage manufacturing.</small>	She requested a list of the industrial sewer customers along with their annual sewer bill (dollar amounts) for the 2017 calendar year. On May 1, 2018 I sent her a list of 6 customers who met the criteria.
11/13/18	Caly Hayden Christensen & Jensen P.C.	They subpoenaed us for the entire file pertaining to Paul T. Allsop. We spoke with Wally about this and he sent them a response and objection to the subpoena due to the request being overly broad, vague and ambiguous, and unduly burdensome. No response was ever received from them.

There being no further information to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: Giles Demke, John Norton, and Ami Neff.

The meeting adjourned at 10:07 a.m.

Ami Neff, Board Chair