

**BOARD MEETING
SEPTEMBER 19, 2018
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

SUMMARY

- 1. WELCOME AND INTRODUCTIONS**
- 2. MINUTES OF BOARD MEETING – AUGUST 15, 2018**
- 3. FINANCIAL INFORMATION**
 - A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS**
 - B. REVIEW CENTRAL VALLEY INVOICE(S)**
 - C. REVIEW FINANCIAL REPORT**
 - D. DISCUSSION OF 2018 AND 2019 BUDGETS**
- 4. CENTRAL VALLEY REPORT**
 - A. 2019 PRELIMINARY BUDGET**
- 5. LEGISLATIVE UPDATE**
- 6. MANAGER’S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - 1. UPDATE ON DAILY’S PREMIUM MEATS**
 - 2. UPDATE ON LINING PROJECT**
 - 3. UPDATE ON CAPITAL PROJECTS**
 - 4. TRUNK LINE N INSPECTION**
 - C. PROPERTY TAX CERTIFICATIONS**
 - D. WEFTEC CONFERENCE UPDATE**
 - E. UTAH ASSOCIATION OF SPECIAL DISTRICTS CONFERENCE**
 - F. WEAU MID-YEAR CONFERENCE**
- 7. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. DISTRICT ACTIVITY REPORTS**
 - B. CENTRAL VALLEY FLOW & LOAD REPORT**
 - C. UTAH PUBLIC TREASURER’S POOL YIELD**

PRESENT: AMI NEFF, BOARD CHAIR
JOHN NORTON, TRUSTEE
GILES DEMKE, TRUSTEE
KERRY EPPICH, GENERAL MANAGER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK

PRESIDING: CHAIR, AMI NEFF

GUESTS: P. ROBERT AUGASON

1. WELCOME AND INTRODUCTIONS

Welcome and introductions were done.

2. MINUTES OF BOARD MEETING – AUGUST 15, 2018

Motion to approve the August 15, 2018 Board Meeting minutes, as written, was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: John Norton, Giles Demke and Ami Neff.

3. FINANCIAL INFORMATION

A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS

After review and discussion, motion to approve the Mt. Olympus Payables and Disbursements was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: John Norton, Giles Demke, and Ami Neff.

B. REVIEW CENTRAL VALLEY INVOICE(S)

After review and discussion, motion to approve the Central Valley Invoice(s) was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: John Norton, Giles Demke, and Ami Neff.

C. REVIEW FINANCIAL REPORT

After review and discussion the Financial Report was accepted for filing by Board Members.

D. DISCUSSION OF 2018 AND 2019 BUDGETS

Manager Eppich stated that Central Valley has a lot of carry-forward from this year to next year's budget, approximately 50 percent. This will show that we are significantly under-budget this year and next year's budget is going to be approximately \$11 million in capital to Central Valley. This is more than we originally expected and discussed in our financial review.

At this time a visitor joined the meeting: Mr. P. Robert Augason. Mr. Augason was interested in a piece of property located at 4700 South 500 West. Trustee Neff stated that that particular property is part of the Cottonwood Improvement District. She stated that Cottonwood was having their District Board meeting later that afternoon and directed him there.

4. CENTRAL VALLEY REPORT

Manager Eppich reported on the last Central Valley Board meeting held on August 22, 2018.

- *Capital Projects* –
 - The influent channel rehab is nearing completion. AUI has been cleaning and clearing the channels of debris so they can install the new line.

4. CENTRAL VALLEY REPORT (CONTINUED)

- ***Capital Projects (Continued)*** –
 - The Engine Generator Project – Pictures of the H2S removal pad were shown and next week the tanks will be set. They have received three loads of switch gear and they are now ready to be installed.
 - Power Generation Tunnel – Pictures of the power gen building were shown illustrating where the tunnel will go.
 - Secondary Clarifiers – Pictures of the rebar and forms for the secondary clarifier was shown. Clarifier 11 has been poured and is now being allowed to cure. Clarifier 12 is now being prepped.
 - Blend and Equal Tank/Digester 3 – Next week Gerber Construction will start the rehab work and then they will work on the Blend Tank.
- ***Odor Control Project*** – The contract was awarded to Alder Construction for \$3.4 million. This is actually part of three different projects.
- ***UV Channel 2 Equipment Purchase*** – The contract to purchase the UV Channel 2 equipment went to Ozonia for \$625,000.
- ***Approval of Property, Liability and Worker’s Compensation Insurance*** – Olympus Insurance was selected as the broker for the property, liability and workers compensation insurance. The insurance package was discussed and approved.
- ***Approval of Employee Handbook/Retirement*** – Changes to the employee handbook regarding “Retirement/Death” were addressed and approved as follows: 1) reach the age of 59½ or 2) 25 years of service and 3) declare in writing their intent to retire within one to three years.
- ***September Board Meeting*** – The September Board meeting will follow a scheduled tour of the plant and lunch.

A short discussion was then had on the COLA percentage Central Valley is anticipating to budget for 2019.

5. LEGISLATIVE UPDATE

Trustee Giles stated that the bill regarding damage to underground utility facilities may pass. This bill provides limits on an operator’s claim against an excavator for damage to underground utility facilities resulting from the excavator’s violation of requirements related to excavation involving underground utility facilities; and requires an operator to give notice to an excavator and an opportunity to cure a violation before the operator may sue the excavator or initiate an arbitration seeking compensation for damage arising from the excavator’s violation. Also a bill of concern is the wastewater nutrients bill. The Wasatch Front Water Quality Council wanted legislation for oversight of the Water Quality Board. This legislation would state that if it a project over \$10 million it needed to go through a committee review for approval and if it was over \$100 million then it would need to go in front of the full legislation. Some legislators have taken this bill and significantly reduced the dollar limits and the Water Quality Board is not happy.

6. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich reported that the following employee will have his anniversary in the next month:

- Ray Dotson's anniversary is on October 11th. He has been with the District 35 years and is doing a good job. Manager Eppich wanted to let the Board know what a great job Ray and his team does. The Board was shown a video of a line that was TV'd that sits under the freeway. A discussion was then had on the line.

B. OPERATIONS REPORT

1. UPDATE ON DAILY'S PREMIUM MEATS

Manager Eppich stated that we have been working with Daily's for a while now. They have paid for the extra flow and loadings when they are over their REs. Currently their FOG numbers are high, so Manager Eppich sent a crew over to take a look at their line. The crew checked the manholes and found that some of the lines were about $\frac{3}{4}$ full of grease. There is a meeting setup for Monday with Central Valley to discuss Daily's composite samples and other issues. We will be assessing fees to Daily's for cleaning the grease in their line. We will be working with Central Valley, our attorney and Daily's to find a solution to these issues.

2. UPDATE ON LINING PROJECT

Engineer Ayala stated the project is going well and they will be finishing around the second or third week in October. We had asked the contractor if there was a possibility of them doing some additional work. We would like to see if we could do some of next year's work this year. They will check to see if it is possible but it doesn't look like it will happen. We are also trying to move our schedule up for next year's lining.

3. UPDATE ON CAPITAL PROJECTS

We are in the process of contracting with an engineering firm for the architectural and structural issues of the main office building. We will be looking at getting bids to correct the structural issues and also do a complete redesign of the front office access.

4. TRUNK LINE N INSPECTION

As discussed earlier, the Board was shown a video of a trunk line that was TV'd that sits under the freeway. A discussion was then had on the line and the issues the crews had to overcome to get the video done.

6. MANAGER'S REPORT (CONTINUED)

C. PROPERTY TAX CERTIFICATIONS

On September 6, 2018, the District certified 1,713 accounts for a total of \$268,917.11 with the additional penalty fee of \$38,996.04 and administrative fee of \$42,825 for a grand total of \$350,738.15. A list of past years certified total's was provided for Board review.

D. WEFTEC CONFERENCE UPDATE

All arrangements for WEFTEC have been made. Those attending this year are Manager Eppich, Engineer Ayala and Trustee Norton.

E. UTAH ASSOCIATION OF SPECIAL DISTRICTS CONFERENCE

The Association of Special Districts Annual Convention will be held November 7-9, 2018 in Layton, Utah. All Board members, as well as Manager Eppich, Controller Rohwer and District Clerk Gonzales will attend. Conference registrations have been done.

F. WEAU MID-YEAR CONFERENCE

The WEAU Mid-Year Conference will be held on Tuesday, November 13, 2018. No program information is available yet.

7. INFORMATION ITEMS (NO ACTION REQUIRED)

A. DISTRICT ACTIVITY REPORTS

Copies of the District's activity reports were provided for Board review.

B. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the July Central Valley Flow & Load Report was provided for Board review which shows the flows at approximately 12 MGD.

C. UTAH PUBLIC TREASURER'S POOL YIELD

The Utah Public Treasurer's Pool Yield for August 2018 was 2.54 percent.

With no further information to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Giles Demke. The motion was approved by unanimous vote, those voting in favor: John Norton, Giles Demke, and Ami Neff.

The meeting adjourned at 10:43 a.m.

Ami Neff, Board Chair