

CAP-OFF REQUIREMENTS

Pick up house sheet from Sewer District before building is torn down! Dimensions for the location of clean-outs and line locations are measured off the house or building. District personnel will provide any additional information that they may have available to help locate the lateral.

All cap-off's have to be WITNESSED by a District Inspector.

Cap-off's of all sewer laterals are to be as close to the street or main line as possible without digging into improvements, such as walks, curbs, or buried lines and cables.

Cap-off's need to be on the main line side of the property line clean-out.

To cap-off a lateral, you will need to have an expandable plug of the correct size and part of a bag of concrete mix.

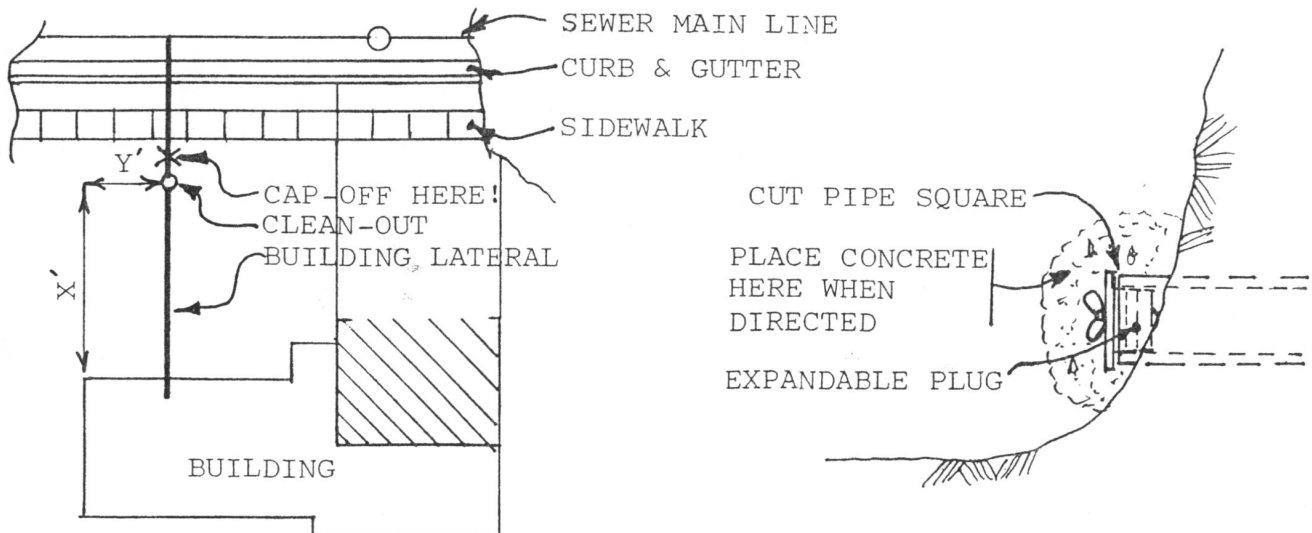
Dig up and locate the lateral (in some cases it will be necessary to cross dig perpendicular to the lateral each way to locate the lateral).

The lateral pipe needs to be cut off square and the expandable plug installed in the pipe.

Contractor or owner doing work will then contact the District during regular inspection hours to have an inspector come out and witness that the line has been properly capped off and record the location of the cap-off. A two hour notice is advisable!

When the **inspector arrives** he will determine that the line has been located and properly prepared to be capped-off in the correct location. The expandable plug is then tightened up and the concrete is mixed and formed around the end of the pipe. The concrete needs to be protected while the back fill is being placed in the trench.

The amount due on the account will be prorated on the day of the actual Cap-off. The amount must be paid prior to the account being closed.



HOUSE SHEET

CAP-OFF DETAIL