

**BOARD MEETING
FEBRUARY 14, 2018
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

SUMMARY

- 1. WELCOME AND INTRODUCTIONS**
- 2. PUBLIC COMMENTS**
- 3. MINUTES OF BOARD MEETING - JANUARY 17, 2018**
- 4. FINANCIAL INFORMATION**
 - A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS**
 - B. REVIEW CENTRAL VALLEY PAYABLE**
 - C. REVIEW FINANCIAL REPORT**
 - D. DISCUSSION AND POSSIBLE APPROVAL TO OPEN TWO NEW PTIF ACCOUNTS AND RESTRUCTURE SOME RESERVE ACCOUNTS**
- 5. CENTRAL VALLEY REPORT – JOHN NORTON**
 - A. ENTITY MANAGERS MEETING REPORT**
- 6. LEGISLATIVE UPDATE**
- 7. MANAGER’S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - 1. NOTICE FOR LINING BIDS**
 - 2. UPDATE ON DAILY’S PREMIUM MEATS**
 - C. WEF MANAGEMENT CONFERENCE UPDATE**
 - D. WEAU ANNUAL CONFERENCE UPDATE**
 - E. UGFOA CONFERENCE UPDATE**
- 8. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. DISTRICT ACTIVITY REPORTS**
 - B. CENTRAL VALLEY FLOW & LOAD REPORT**
 - C. UTAH PUBLIC TREASURER’S POOL YIELD**

PRESENT: AMI NEFF, BOARD CHAIR
JOHN NORTON, TRUSTEE
MEL MACKAY, TRUSTEE (VIA CONFERENCE CALL)
KERRY EPPICH, GENERAL MANAGER
STEPHEN ROHWER, DISTRICT CONTROLLER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK

PRESIDING: BOARD CHAIR, AMI NEFF

1. WELCOME AND INTRODUCTIONS

Welcome and introductions were done. No one from the public was in attendance.

2. PUBLIC COMMENTS

There were no public comments.

3. MINUTES OF BOARD MEETING – JANUARY 17, 2018

Motion to approve the January 17, 2018 Board Meeting minutes, as written, was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

4. FINANCIAL INFORMATION

A. REVIEW MT. OLYMPUS PAYABLES AND DISBURSEMENTS

After review and discussion, motion to approve the Mt. Olympus Payables and Disbursements was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Ami Neff.

B. REVIEW CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Ami Neff.

C. REVIEW FINANCIAL REPORT

Controller Rohwer reviewed the provided charts and graphs and after review and discussion the Financial Report was accepted for filing by Board Members.

D. DISCUSSION AND POSSIBLE APPROVAL TO OPEN TWO NEW PTIF ACCOUNTS AND RESTRUCTURE SOME RESERVE ACCOUNTS

After review and discussion, motion to approve opening two new PTIF Accounts and restructure some reserve accounts was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Ami Neff.

5. CENTRAL VALLEY REPORT

The following topics were discussed at the last Central Valley Board meeting:

Change Order on Murray-Cottonwood Interceptor: There was a change order on the influent channel rehab project to rehabilitate approximately 3,268 linear feet of interceptor piping. Approximately, 2,050 feet on Carlisle Park Lane and 700 West, approximately 1,100 feet for 700 West and 3900 South, and approximately 118 feet for 1100 West 3180 South. This change order amounted to \$1.9 million and was approved.

5. CENTRAL VALLEY REPORT (CONTINUED)

Purchase of Stainless Steel for Clarifiers: Also approved was the rehabilitation for launders and weirs. The launders and weirs are essentially the rim around the clarifiers. These total approximately \$750,000 per clarifier. It was determined that if Central Valley purchased the stainless steel and installed these pieces of equipment in-house, the cost would be around \$250,000 per clarifier, which is a huge savings.

New Board Chair: Deborah Armstrong was elected as new board chair and Mark Kindred as the new vice chair.

New Auditors: After review and discussion it was decided that Keddington & Christensen would be awarded a contract to be Central Valley's new auditors.

House Bill 216: Tom Holstrom gave an update on The Wasatch Front Water Quality Coalition activities and the affects of this bill. This bill: defines terms; and 2) authorizes the Division of Forestry, Fire, and State Lands, in consultation with the Jordan River Commission and other entities, to expend money as appropriations allow on projects around the Jordan River under certain conditions.

A. ENTITY MANAGERS MEETING REPORT

There were two items of concern discussed at the Managers meeting: the procurement policy and the cash flow issue. As you may recall Central Valley presented at the last managers meeting a version of their procurement policy which was about five pages long. It was recommended that they revamp this and come back with a more detailed policy.

Justin and Phil had approached each manager with eight suggested ideas to help with the cash flow problem. Our opinion is if he can figure out what their cash flow needs are and each entity give their apportionate share this would alleviate the problem. However, the other managers had issues coming up with the extra money so it was decided that each entity would be billed twice a month with each payment due within ten days.

6. LEGISLATION UPDATE

Manager Eppich discussed some the following bills the legislature is considering:

- ***House Bill 21/Certified/Tax Rate Amendments*** – this bill: 1) modifies the calculation of the certified property tax rate by adjusting eligible new growth to account for collection rates over the previous five years; and 2) makes technical and conforming changes.
- ***House Bill 64/Distracted Driver Amendments*** – this bill: 1) prohibits the use of a handheld mobile device while operating a moving motor vehicle unless the person uses hands-free technology.
- ***House Bill 133/Employment Amendments*** – this bill: 1) defines terms; 2) expands nepotism provisions of Title 52, Chapter 3, Prohibiting Employment of Relatives, to include a dating partner.

6. LEGISLATION UPDATE (CONTINUED)

- ***House Bill 168/Substitute – Political Subdivision Lien Authority*** – this bill: 1) defines terms; 2) clarifies certain existing grants of political subdivision lien authority to ensure that each grant provides and identifiable effective date, notice mechanism, and enforcement mechanism; 3) imposes limits on political subdivision liens; 4) provides that certain political subdivision liens are invalid against a subsequent bona fide purchaser if the lien is not recorded before the purchase; 5) prohibits a county treasurer from including an item on the property tax notice unless the item’s inclusion is expressly authorized in statute; 6) amends the items that a county treasurer is required to include on a property tax notice; 7) addresses the priority status of a political subdivision lien listed on the property tax notice; 8) allows a tax sale for delinquencies of any items that is statutorily authorized to be included on the property tax notice; and 9) amends Title 59, Chapter 2, Part 13, Collection of Taxes, to address items listed on the property tax notice.
- ***House Bill 175/2nd Substitute – Oversight Committee Creation*** – this bill: 1) defines terms; 2) creates the Joint Committee on Governmental Oversight and establishes the committee’s membership; 3) establishes that the purpose of the Joint Committee on Governmental Oversight is to increase the transparency, efficiency, effectiveness, and accountability of state and local governmental entities; 4) requires the committee to receive certain approval before proceeding with a study or investigation; 5) establishes powers and requirements for the committee; 6) grants the committee investigatory powers; 7) requires the committee to create certain reports; 8) allows the governor, upon recommendation from the committee, to direct an agency to repeal an administrative rule that the agency made; 9) absent a certain agency finding, requires a proposed administrative rule to be approved by the Legislature and governor through a concurrent resolution before taking effect; 10) establishes sunset dates; and 11) makes conforming changes.
- ***House Bill 365/Department of Environmental Quality Amendments*** – this bill: 1) provides for review of certain Water Quality Board rules or standards; 2) modifies the duties of the Administrative Rules Review Committee; and 3) makes technical amendments.
- ***Senate Bill 28/1st Substitute – Local Government and Limited Purposed Entity Registry*** – this bill: 1) defines terms; 2) requires local government entities and limited purpose entities to register with the lieutenant governor to: a) create a registry of local government entities and limited purpose entities; b) establish registration and renewal fees to create, administer, and maintain the registry; and c) send certain notices regarding compliance with registry requirements; 4) allows the state auditor to: a) withhold certain state funds and property tax disbursements if an entity does not comply with registry requirements; and b) prohibit access to certain money if an entity does not comply with registry requirements; 5) increases the state auditor’s enforcement authority; and 6) makes technical and conforming changes.
- ***Senate Bill 29/County Listing of Local Government and Limited Purpose Entities*** – this bill: 1) defines terms; and 2) requires each county to publish certain information on the county’s website regarding each local government entity and limited purpose within the county.

6. LEGISLATION UPDATE (CONTINUED)

- *Senate Bill 70/Human Resource Requirements* – this bill: 1) defines terms; 2) requires charter schools and local districts to: a) establish human resource management policies; and b) ensure that at least one of the school’s or district’s employees for another person is assigned human resource management duties and receives human resource management training; 3) modifies a provision requiring the executive director of the Department of Human Resource Management to provide certain entities with human resource management advice and training recommendations.
- *Senate Bill 80/Exempt and Apportioned License Plate Amendments* – this bill: 1) removes the requirement for a vehicle with an “EX” or “UHP” license plate to annually renew registration; 2) allows certain exempt plates to remain valid as long as the vehicle is registered and in service by the owning entity; 3) amends provisions requiring certain decals for exempt and apportioned license plates; and 4) makes technical changes.
- *Senate Bill 137/Amendments Relating to Government Records* – this bill: 1) modifies provisions relating to the protected status of records of closed meetings; 2) provides a standard for the disclosure of certain protected records; 3) modifies provisions relating to the posting of documents to the Utah Public Notice Website; 4) modifies a provision relating to appeals of records requests.

7. MANAGER’S REPORT

A. PERSONNEL REVIEW

The following employees will reach their anniversary date in March:

Kirk Tolbert’s anniversary is on March 25th. He will have been with the District for 38 years.

Kim Driffill’s anniversary is on March 29th. She will have been with the District for 19 years.

Both are doing a great job.

B. OPERATIONS REPORT

1. NOTICE FOR LINING BIDS

The Board was provided a copy of the advertisement for bids for the 2018-2020 CIPP Sewer Rehabilitation Projects. Manager Eppich stated the bid is a 3-year bid and the bid opening is scheduled for February 21st at 2:00 p.m.

2. UPDATE ON DAILY PREMIUM MEATS

The Board was provided a copy of a letter that District legal counsel is suggesting we send to Daily’s regarding their wastewater flow and load reports and additional monthly charges. A discussion was then had regarding their flow and loads.

7. MANAGER'S REPORT (CONTINUED)

C. WEF MANAGEMENT CONFERENCE UPDATE

Manager Eppich and Controller Rohwer are scheduled to leave next Monday to the WEF Management Conference in San Antonio, TX.

D. WEAU ANNUAL CONFERENCE UPDATE

The conference will be held April 17 - 20, 2018 in St. George. Hotel reservations have been made. Trustee Mackay will attend and Trustees Norton and Neff will let us know by the next board meeting.

E. UGFOA CONFERENCE UPDATE

The conference will be held April 18 - 20, 2018 in St. George. Hotel reservations have been made. Manager Eppich and Controller Rohwer will attend this conference.

8. INFORMATION ITEMS (NO ACTION REQUIRED)

Provided to the Board was a copy of a newspaper article regarding the development of the Cottonwood Mall site. A discussion was then had on the potential impacts to the District's system.

A. DISTRICT ACTIVITY REPORTS

Copies of the District's activity reports were provided for Board review. The TVing and cleaning is up due to the good weather.

B. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was provided for Board review. Manager Eppich stated that flows are at approximately 11.51 MGD.

C. UTAH PUBLIC TREASURER'S POOL YIELD

The Utah Public Treasurer's Pool Yield for January 2018 was up slightly to 1.729%.

With no further business to come before the Board, motion to adjourn was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

The meeting adjourned at 10:29 a.m.

Ami Neff, Board Chair