

**BOARD MEETING  
NOVEMBER 15, 2017  
9:00 A.M.  
MT. OLYMPUS IMPROVEMENT DISTRICT  
3932 SOUTH 500 EAST**

**SUMMARY**

- 1. MINUTES OF BOARD MEETING – OCTOBER 18, 2017**
- 2. MT. OLYMPUS PAYABLES**
- 3. CENTRAL VALLEY PAYABLE**
- 4. FINANCIAL REPORT**
- 5. CENTRAL VALLEY REPORT – JOHN NORTON**
- 6. WEAU MID-YEAR CONFERENCE REPORT**
- 7. UASD REPORT**
- 8. DISCUSS POSSIBLE LEGISLATION**
- 9. DISCUSSION AND APPROVAL OF WORKERS COMPENSATION INSURANCE RENEWAL**
- 10. 10:00 A.M. PUBLIC BUDGET HEARING**
  - A. DISCUSSION AND POSSIBLE AMENDMENT OF THE 2017 BUDGET**
  - B. DISCUSSION OF TENTATIVE 2018 BUDGET**
  - C. PUBLIC COMMENT**
- 11. MANAGER’S REPORT**
  - A. PERSONNEL REVIEW**
  - B. OPERATIONS REPORT**
    - 1. UPDATE ON CAPITAL PROJECTS**
- 12. INFORMATION ITEMS (NO ACTION REQUIRED)**
  - A. DISTRICT ACTIVITY REPORTS**
  - B. CENTRAL VALLEY FLOW & LOAD REPORT**
  - C. UTAH PUBLIC TREASURER’S POOL YIELD**
  - D. ANNUAL GRANITE SCHOOL DISTRICT BILLING FOR SEWER FEES**

**PRESENT:** AMI NEFF, CHAIRMAN OF THE BOARD  
JOHN NORTON, TRUSTEE  
MEL MACKAY, TRUSTEE  
KERRY EPPICH, GENERAL MANAGER  
STEPHEN ROHWER, CONTROLLER  
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK

**PRESIDING:** CHAIR, AMI NEFF

**GUEST:** SHIRLY PRICE

**BOARD MEETING MINUTES  
NOVEMBER 15, 2017  
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**1. MINUTES OF BOARD MEETING OCTOBER 18, 2017**

Motion to approve the October 18, 2017 Board Meeting minutes, as written, was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Mel Mackay, and Ami Neff.

**2. MT. OLYMPUS PAYABLES**

After review and discussion, motion to approve the Mt. Olympus Payables was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Mel Mackay, and Ami Neff.

**3. CENTRAL VALLEY PAYABLE**

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Mel Mackay, and Ami Neff.

**4. FINANCIAL REPORT**

The Financial Report was accepted for filing by Board Members. Controller Rohwer stated that we are 83 percent through the year and our expenses are at 78 percent. Projecting out for the rest of the year we should be a little over 100 percent on our revenues and 90 percent on expenses.

**5. CENTRAL VALLEY REPORT – JOHN NORTON**

Trustee Norton reported that the following items were discussed at the last Central Valley board meeting:

- ***Public Budget Hearing*** – The Central Valley 2018 budget was approved. There were four members of the public in attendance for the Public Budget Hearing. Their interest was more focused on salary and benefits rather than the budget as a whole. Trustee Norton stated that we've done our homework, we've had the salary surveys done and we are in line with what is being reported by the US Bureau of Labor Statistics.

Total budget for next year for Central Valley is \$67 million and most of that goes to the capital improvements being done. There is a recommendation on the absorption chiller but more information to come on this.

Manager Eppich stated that in the last 20 days Central Valley has spent a significant amount on capital projects.

***Box Culvert*** – The box culvert project is underway but they are doing a massive amount of cleaning before they can do the TV sonogram. This will be an ongoing project for some time.

***Public Relations*** – Trustee Norton stated there was a discussion on an editorial board meeting with a media group in town. This is part of the public relations effort that's happening now regarding the nutrient removal.

5. **CENTRAL VALLEY REPORT – JOHN NORTON (CONTINUED)**

- ***Procurement Policy*** – Manager Eppich stated that Central Valley is working on the procurement section of the policy manual. A copy was provided to the managers for their review but it is being recommended that they go back and look at the policy again.
- ***Operators Challenge*** – A discussion was had on the operators challenge team. The thought being they would like to get one or two participants from the different districts on a rotating basis. This is something we will consider.
- ***Best Practices Checklist*** – Trustee Norton stated that he sent the Best Practices Checklist to Justin and Tom and asked that this be put on the agenda. This item will be discussed at either this month's meeting or December's board meeting.

6. **WEAU MID-YEAR CONFERENCE REPORT**

Darren Stone and Karl Faulkner, the District IT staff, gave a presentation at the WEAU conference regarding the new set up of our GIS system. The GIS system retains all payments, inspections and line cleaning information on all projects and accounts for the District. Darren gave the board a short sample of that presentation.

7. **UASD REPORT**

Those that attended felt it was a great conference with good information. The board training was good. The per diem issue discussed on Friday is based on the law that the \$100 training is taken out but the 60/90 is still in and is over and above the \$5,000 for normal meetings.

8. **DISCUSS POSSIBLE LEGISLATION**

Manager Eppich went over some of the legislation that could affect the District:

- ***Notice Requirements*** – The time may be right to replace expensive, ineffective newspaper notice requirements with a social media notice requirement or some other notice requirement that is less expensive and more effective.
- ***Tax Liens*** – Confusion and concerns have arisen respecting whether service liens that are certified to the County Treasurer pursuant to Utah Code Ann. 17B-1-902 may not be included in a tax sale conducted by the County. Legislation may be developed to avoid or at least minimize the confusion on the subject.
- ***Board Member Per Diem*** – Allow some latitude respecting the application of rules established by the Utah Division of Finance to board member travel per diem and expenses.
- ***Telephone Directory*** – With the advent of cell phones and the internet, and the decline of land lines and traditional telephone directories, Utah Code Ann. 17B-1-112, which requires that district contact information be published in a local telephone directory, may be repealed and replaced by a requirement that local district management and trustee contact information be available on line.

**9. DISCUSSION AND APPROVAL OF WORKERS COMPENSATION INSURANCE RENEWAL**

Manager Eppich stated that we have not received our renewal yet so this item will be tabled until next month.

**10. 10:00 A.M. PUBLIC BUDGET HEARING**

At 10:00 a.m. motion to move from the regular Board Meeting into the Public Budget Hearing portion of the meeting was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Mel Mackay, and Ami Neff.

**A. DISCUSSION AND POSSIBLE AMENDMENT OF THE 2017 BUDGET**

Controller Rohwer stated that the net effect of the proposed changes to the budget is \$0. We will reclass our capacity fee revenue by \$136,934 and reclass our capital outlay by the same amount for building A roof, door and air conditioning replacements.

Manager Eppich commented that there are two manholes that need to be removed and we would like to get them done this month at a cost of \$76,000. This is not capital it is O&M and is in the budget. Engineer Ayala then explained the cost and reasons for the removal of the manholes.

After review and discussion, motion to approve the amended 2017 budget by \$136,934 for the reclassification of revenue and capital outlay for a net effect of \$0 was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Mel Mackay, and Ami Neff.

**B. DISCUSSION OF TENTATIVE 2018 BUDGET**

Controller Rohwer reported that the main change to the 2018 budget over the 2017 budget was an increase of the Districts portion of Central Valley capital from \$5,050,802 to \$10,008,462 and a decrease in the District's capital budget from \$550,740 to \$131,694.

Controller Rohwer stated that two items were added to the 2018 capital budget from the tentative budget that was presented last month: 1) the drive up window repair. We have had one bid of \$12,000 but we want to get another opinion and, 2) Ray Dotson, Line Superintendent has asked that the back storage yard be paved at an estimated cost of \$50,000. This would happen at the same time of sealing the remaining parking lot pavement.

**10. 10:00 A.M. PUBLIC BUDGET HEARING (CONTINUED)**

**C. PUBLIC COMMENT**

Shirley Price – 175-181 Helm Ave - Account #13.1536.00

Shirley Price came in to let the Board know how she felt it was unfair to raise the rates for sewer. This was concerning the rate increase for the Central Valley plant rehabilitation and improvement. She is a landlord and feels that she will lose tenants because she has to keep raising the rent. She was also upset because the other utilities have had rate increases as well and she is struggling to make it. Another issue she felt isn't fair is that she is being charged the same rate as a family living in an apartment and she rents to a single person per apartment.

Trustee Ami Neff told her we feel for her and are sorry for what she is going through and we will take into consideration her concerns.

Motion to move from the Public Hearing and go back into the regular Board Meeting was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Ami Neff.

**11. MANAGER'S REPORT**

**A. PERSONNEL REVIEW**

There are no anniversaries at this time and all employees are doing well.

We have taken our newest employee Troy Brereton off probation, he is doing well.

**B. OPERATIONS REPORT**

**1. UPDATE ON CAPITAL PROJECTS**

Basically most of the capital projects for this year are done. We had anticipated we could fit the drive up window repair in this year but feel we should have a second opinion on the structural situation.

**12. INFORMATION ITEMS (NO ACTION REQUIRED)**

**A. DISTRICT ACTIVITY REPORTS**

Copies of the District's activity reports were provided for Board review. Trustee Norton stated the TV reports were down; this is mainly due to a shortage in crew.

**B. CENTRAL VALLEY FLOW & LOAD REPORT**

A copy of the Central Valley Flow & Load Report was provided for Board review. Manager Eppich stated that flows were at approximately 12½ MGD.

**12. INFORMATION ITEMS (NO ACTION REQUIRED) (CONTINUED)**

**C. UTAH PUBLIC TREASURER'S POOL YIELD**

The Utah Public Treasurer's Pool Yield for October 2017 has increased slightly from 1.50% to 1.54%.

**D. ANNUAL GRANITE SCHOOL DISTRICT BILLING FOR SEWER FEES**

The annual Granite School District billing was prepared for a total of \$55,626 for the 2016-2017 school year. The bill is higher this year due to the rate increase. A copy of the payment received was provided to Board Members for review.

With no further information to come before the Board, motion to adjourn the Board Meeting was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Melvin Mackay, John Norton, and Ami Neff.

The meeting adjourned at 11:15 a.m.

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Ami Neff, Chairman of the Board