

**BOARD MEETING
WEDNESDAY, JANUARY 15, 2014
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED TRUSTEES

SUMMARY

- 1. APPOINTMENT OF BOARD CHAIRMAN FOR THE YEAR 2014**
- 2. RESOLUTION CHANGING ZIONS BANK ACCOUNTS AUTHORIZED SIGNATORIES AS A RESULT OF THE CHANGE IN TRUSTEES**
- 3. MINUTES OF BOARD MEETING AND PUBLIC HEARING – DECEMBER 18, 2013**
- 4. MT. OLYMPUS PAYABLES**
- 5. CENTRAL VALLEY PAYABLE**
- 6. FINANCIAL REPORT**
- 7. CENTRAL VALLEY REPORT**
- 8. DISCUSSION AND MOTION TO CHANGE THE JUNE 2014 BOARD MEETING DATE**
- 9. APPOINTMENT OF DISTRICT REPRESENTATIVE AND ALTERNATE TO CENTRAL VALLEY BOARD FOR THE YEAR 2014**
- 10. SPECIAL DISTRICT REPORT, APPROVAL OF MEMBERSHIP DUES, LEGISLATION UPDATE AND APPROVAL OF RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE UTAH ASSOCIATION OF SPECIAL DISTRICTS BOARD OF REPRESENTATIVES**
- 11. DISCUSSION AND APPROVAL OF LETTER OF REQUEST FOR TEMPORARY SUSPENSION OF BILLING ON ACCOUNT 14.1684 - 1894 MILLCREEK WAY**
- 12. MANAGER’S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - C. R.E. COUNT REPORT**
- 13. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. CENTRAL VALLEY FLOW & LOAD REPORT**
 - B. UTAH PUBLIC TREASURER’S POOL YIELD**
 - C. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)**
 - D. DATE FOR 2014 CHRISTMAS PARTY**

PRESENT: MEL MACKAY, BOARD CHAIR
JOHN NORTON, TRUSTEE
AMI NEFF, TRUSTEE
KERRY EPPICH, GENERAL MANAGER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK
STEPHEN ROHWER, DISTRICT CONTROLLER

PRESIDING: MEL MACKAY, BOARD CHAIR

GUEST: PAUL SMITH, ZIONS BANK

**BOARD MEETING
JANUARY 15, 2014
PAGE TWO**

Tammy Gonzales, District Clerk, administered the Oath of Office to newly elected board members, Mel Mackay and Ami Anderson Neff. The Oath of Office was then signed and notarized and will be mailed to the County Clerk.

1. APPOINTMENT OF BOARD CHAIRMAN FOR THE YEAR 2014

After review and discussion, motion to appoint Trustee Mel Mackay as Board Chair for the year 2014 was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

2. RESOLUTION CHANGING ZIONS BANK ACCOUNTS AUTHORIZED SIGNATORIES AS A RESULT OF THE CHANGE IN TRUSTEES

Trustee John Norton made the motion that the Board adopt the following resolution:

RESOLUTION #17-011514-1

As a result of the change in the Board of Trustees of Mt. Olympus Improvement District it was resolved that signature cards for the accounts at Zions First National Bank be amended to reflect such change, and that until this authority is revoked by written notification to said bank of such action by the Board of Trustees of the District, any two of the following named persons are hereby authorized to sign checks, drafts, withdrawal orders, and bills of exchange for and on behalf of the District:

John Norton, Mel Mackay, Ami Neff, Kerry S. Eppich

Motion was seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

3. MINUTES OF BOARD MEETING – DECEMBER 18, 2013

Motion to approve the December 18, 2013 Board Meeting Minutes was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

4. MT. OLYMPUS PAYABLES

After review and discussion, motion to approve the Mt. Olympus Payables was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

5. CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

6. FINANCIAL REPORT

The Financial Report was accepted for filing by Board Members.

7. CENTRAL VALLEY REPORT

General Manager Eppich attended the December 19, 2013 board meeting of Central Valley and the following topics were discussed:

- ***Audit*** – Central Valley's auditors gave a presentation on the Audit that will be preformed. They will begin their work the first part of February.
- ***Asset Management*** – Tom Holstrom summarized some of the unexpected expenses for the past year: chiller failures at a cost of \$124,000; a fire protection system that went down at a cost of \$16,000; sump pump \$12,300; rebuild of a 750 kV transformer \$29,800; service air drying system \$30,000; conveyor replacement \$31,000; a few items they are monitoring: a MMG Compressor, 30 year old sludge pumps, and the discharge limit for Mill Creek. All items were paid for from the capital project fund. Because of other projects being under budget or put-off, they are still under budget for the year.
- ***UPDES Permit*** – The permit is set to expire in February 2015. There is an issue with where we discharge. The State is saying we discharge into Mill Creek, but the permit says we discharge into the Jordan River. Our permit was based on our waste water allocation for discharge into the Jordan River even though the discharge point is approximately 2200 feet above the Jordan River, into Mill Creek. A meeting was held with the Division of Water Quality (DWQ) to discuss what needs to be done to continue with the current permit. We hired an engineering consultant to do the surveys and the modeling to demonstrate that the backwater curve extends to the point of our discharge on Mill Creek. Central Valley is now awaiting the DWQ's decision.
- ***Solids Management and Energy Recovery*** – There was a short discussion regarding the solids management and energy recovery study. A memo was provided showing the status of the project, which is very near completion.

After the board meeting there was a workshop that was held that went into great detail about the solids management and energy recovery project. Included in the project is a projected \$6 million dollar loan that will have to be taken out for work on the clarifiers and digesters. They will also need to install a Vactor receiving station and bring in biosolids from other plants to supplement ours, which will produce more energy to help offset costs. Manager Eppich stated that with these types of projects, things will need to be looked at carefully.

Manager Eppich stated that at the end of the meeting there was a closed session to discuss the General Manager review.

8. DISCUSSION AND MOTION TO CHANGE THE JUNE 2014 BOARD MEETING DATE

After review and discussion, motion to approve the change of the June 2014 Board Meeting date from the 25th to the 11th was made by Trustee Ami Neff and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Mel Mackay. We will posted the notice in the newspaper and required websites.

9. APPOINTMENT OF DISTRICT REPRESENTATIVE AND ALTERNATE TO CENTRAL VALLEY BOARD FOR THE YEAR 2014

After review and discussion, motion to appoint Trustee John Norton as the District's representative and General Manager Kerry S. Eppich as the District's alternate to the Central Valley Board for the year 2014 was made by Trustee Mel Mackay. The motion was seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, Ami Neff, and John Norton. The necessary letter will be prepared and mailed to Tom Holmstrom, General Manager of Central Valley.

10. SPECIAL DISTRICT REPORT, APPROVAL OF MEMBERSHIP DUES, LEGISLATION UPDATE AND APPROVAL OF RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE UTAH ASSOCIATION OF SPECIAL DISTRICTS BOARD OF REPRESENTATIVES

The Legislative session starts in a couple of weeks. The Association meets every Tuesday once the Legislature starts and last approximately 2 hours. They go over any and all bills that affect any local or special district in the state. They then have a discussion to decide by vote if this will be something they will follow or oppose. Anyone associated with the Association is invited to attend.

Manager Eppich stated the membership dues have gone up slightly from last year. He recommends we continue our association with the UASD.

Trustee Ami Neff made the motion that the Board adopt the following resolution:

RESOLUTION # 17-011514-2

RESOLUTION OF THE GOVERNING BOARD OF MT. OLYMPUS IMPROVEMENT DISTRICT APPOINTING A REPRESENTATIVE AND ALTERNATE TO SERVE ON THE UASD BOARD OF REPRESENTATIVES

NOW THEREFORE, be it resolved by the governing body of Mt. Olympus Improvement District that Mel Mackay be appointed as Representative and Kerry S. Eppich as Alternate to serve on the UASD Board of Representatives until further notice.

Motion was seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Mel Mackay.

11. DISCUSSION AND APPROVAL OF LETTER OF REQUEST FOR TEMPORARY SUSPENSION OF BILLING ON ACCOUNT 14.1684 - 1894 MILLCREEK WAY

Manager Eppich provided to the Board a copy of an email from the son of the owner of the property at 1894 Millcreek Way. He is asking for a suspension of service since his mother lives in a different state and hasn't occupied the property for the past three years. Manager Eppich checked the water usage to make sure no water is being used. It has been verified that the only time the water is used is to water the lawn.

Technically this doesn't follow the policy that was made that during certain circumstances we will take a property out of billing, but it does follow the spirit of the policy. Manager Eppich recommended that we give him a one-year suspension with the stipulation that if the status of the property changes he has to contact us and let us know. If we find out there has been changes but we have not been notified, then we have the right to start billing him from the start of the year. If in a year no change has been made, then he can reapply for another period of suspension.

After review and discussion, motion to approve request for temporary suspension of service for a one-year period and to keep us informed was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay. Manager Eppich will write a letter to inform Mr. Nelson of the Board's decision and the stipulations associated with the approval.

12. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich stated that there are six employees with anniversaries in February:

Don Telford – 29 years, Kerry Eppich – 19 years, Todd Perry – 18 years,
Rick Dimond – 17 years, Darren Stone – 17 years and Cody Sommerville – 17 years.

All employees are doing well.

B. OPERATIONS REPORT

Manager Eppich reported that it has been slow due to the weather so the lines crew has been busy cleaning the shop and warehouse and some maintenance on the trucks. We will start the engineering work on the pump station within the next month. We will be attending the Pumper Cleaner Expo next month to get more information on the new TV truck and equipment. There was then a discussion on lines rehabilitation and repairs.

C. R.E. COUNT REPORT

A report showing the beginning, ending, and annual change of Residential Equivalents (R.E.s) and accounts for 2013 was provided for Board review. Manager Eppich discussed the information on the report. Total R.E.s as of the end of 2013 was 51,794 (which is 27,463 accounts). There were 223 (172 residential and 51 commercial) new R.E.s placed in billing in 2013.

13. INFORMATION ITEMS (NO ACTION REQUIRED)

A. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was provided for Board review. Manager Eppich stated we are holding at approximately 12 MGD.

B. UTAH PUBLIC TREASURER'S POOL YIELD

Manager Eppich reported that the Utah Public Treasurer's Pool Yield for December 2013 was down slightly from .5079% to .5033%.

C. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)

There were no requests for information under the GRAMA Act for the year 2013.

D. DATE FOR 2014 CHRISTMAS PARTY

After discussion, it was decided that the date for the 2014 Christmas Party will be December 4, 2014.

There being no further information to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Mel Mackay.

The meeting adjourned at 10:10 a.m.

Mel Mackay, Board Chair