

**BOARD MEETING
WEDNESDAY, JANUARY 11, 2017
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

SUMMARY

- 1. MINUTES OF BOARD MEETING AND PUBLIC HEARING– DECEMBER 21, 2016**
- 2. MT. OLYMPUS PAYABLES**
- 3. CENTRAL VALLEY PAYABLE**
- 4. FINANCIAL REPORT**
- 5. CENTRAL VALLEY REPORT - JOHN NORTON**
- 6. MOTION TO SEND NOTICE OF ELECTION TO SALT LAKE COUNTY CLERK**
- 7. MANAGER’S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - 1. UPDATE ON BUILDING B EXPANSION**
 - C. R.E. COUNT REPORT**
 - D. LETTER TO GRANITE SCHOOL DISTRICT ADVISING OF FEE INCREASE**
- 8. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. DISTRICT ACTIVITY REPORTS**
 - B. CENTRAL VALLEY FLOW & LOAD REPORT**
 - C. UTAH PUBLIC TREASURER’S POOL YIELD**
 - D. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)**
 - E. DATE OF 2017 CHRISTMAS PARTY**

PRESENT: **AMI NEFF, BOARD CHAIR**
 JOHN NORTON, TRUSTEE
 MEL MACKAY, TRUSTEE
 KERRY EPPICH, GENERAL MANAGER
 STEPHEN ROHWER, DISTRICT CONTROLLER
 DEAN AYALA, DISTRICT ENGINEER
 TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK

PRESIDING: **AMI NEFF, BOARD CHAIR**

1. MINUTES OF BOARD MEETING AND PUBLIC HEARING – DECEMBER 21, 2016

Motion to approve the December 21, 2016 Board Meeting and Public Hearing minutes, as written, was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

2. MT. OLYMPUS PAYABLES

After review and discussion, motion to approve the Mt. Olympus Payables was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

3. CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

4. FINANCIAL REPORT

The Financial Report was accepted for filing by Board Members. Controller Rohwer then gave a break-down of the District's 2016 financials.

5. CENTRAL VALLEY REPORT - JOHN NORTON

Trustee Norton attended the December 2016 board meeting of Central Valley and the following topics were discussed:

- ***CFO Update*** – As you may recall Central Valley had formed a committee to search for a new CFO and they have selected Justin Zollinger, who is the finance director for Murray City. They have been in negotiations with him regarding a start date because apparently he has some commitments and restrictions and can't start until June.
- ***Utah Water Finance Agency*** – Central Valley signed a Resolution to join the Utah Water Finance Agency. This Agency is essentially a pool of districts and municipalities that join together to help each other in bonding.
- ***Water Pollution Control Strategy Coalition*** – The coalition is made up of POTW's and so far seven entities have shown interest or have signed up. Amanda Smith of Holland and Hart is spearheading the coalition and the group is basically doing public relations and education to the legislature. Holland and Hart were initially going to charge \$3,000 per month per POTW but have adjusted that fee to \$2,000.
- ***Task Orders*** – Central Valley has approved 2 task orders to Brown and Caldwell totaling \$2.3 million. One task order was for the nutrient removal pre-design totaling \$1.3 million and the other was for the co-generator design with a cost of a little over \$1 million.

Manager Eppich stated that the Permit has been published and is now in the 30 day review period. Also the Interlocal Agreement has been signed and is now completed and we should be receiving our copy by mail soon.

6. MOTION TO SEND NOTICE OF ELECTION TO SALT LAKE COUNTY CLERK

Every other year we run an election for trustee(s) to the board. Mel Mackay and Ami Neff are up for re-election this year. Per State law we are required to send a notice of the election to the County clerk by February 1st. Provided to the Board was a copy of the notice that is to be sent to the County.

After review and discussion, motion to approve sending the notice of election to the county clerk was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Mel Mackay.

7. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich stated that there are four employees with anniversaries in February:

Kerry Eppich – 22 years, Todd Perry – 21 years,
Darren Stone – 20 years and Cody Sommerville – 20 years.

All employees are doing well.

B. OPERATIONS REPORT

1. DISCUSSION ON BUILDING B EXPANSION

Dean Ayala, District Engineer gave the Board an update on the expansion. Arnell West started the work on December 27, 2016. They have demoed the concrete and have excavated the ground to get the foundation started and pour the footings. They did run into one issue and that was a fiber optic bank incased in concrete that runs from the front building to the back building. Their structural engineers come out and they decided they would have to bridge it with two pier footings, one on each side of the fiber optic bank. Trustee Norton asked if the construction has had an impact on normal operations. Neal Stoddard our mechanic had moved his office out back but has been able to keep up with the day to day operations.

Trustee Mackay asked about the status of Daily's Premium Meats. A discussion was then had on Daily's Agreement and the status of the DAF system.

C. R.E. COUNT REPORT

A report showing the beginning, ending, and annual change of Residential Equivalent (R.E.s) and accounts for 2016 was provided for Board review. Manager Eppich discussed the information on the report. Total R.E.s as of the end of 2016 was 53,461 (which is 27,801 accounts). There were 646 (575 residential and 71 commercial) new R.E.s placed in billing in 2016 with a net total of 144 new accounts.

7. MANAGER’S REPORT

D. LETTER TO GRANITE SCHOOL DISTRICT ADVISING OF FEE INCREASE

The Board was provided a copy of the letter that will be sent to Granite School District showing the new fee, which will be \$3.00 per student. The letter will be mailed today.

8. INFORMATION ITEMS (NO ACTION REQUIRED)

A. DISTRICT ACTIVITY REPORTS

Copies of the District’s activity reports were provided for Board review. Trustee Norton stated that he appreciated the work put into the reports and that it provided great information. Manager Eppich stated that some of the stats were down due to the cold weather. Whenever the weather is bad the lines crew does clean-up work around the buildings.

B. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was not available.

C. UTAH PUBLIC TREASURER’S POOL YIELD

Manager Eppich reported that the Utah Public Treasurer’s Pool Yield for December 2016 was up slightly to 1.13%.

D. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)

There was one (1) request for information under the GRAMA Act for the year 2016. After deeper review into the GRAMA Act it stated that a Summons was not considered a GRAMA request. However, the following information was supplied to the requestor.

DATE	WHO REQUESTED	INFO REQUESTED
10/20/16	SUZY TAYLOR/IRS SUMMONS FOR: DOUGLAS E BROWN INCLUDING ALL DBA NAMES (15) PLUS 15 BUSINESS NAMES	SUMMONS FOR INFORMATION FROM 1/1/2005 TO COMPLIANCE; FURNISH ALL BOOKS, PAPERS, RECORDS, AND OTHER DATA RELATED TO TRANSACTIONS OR EVENTS THAT OCCURRED DURING THOSE PERIODS. INCLUDING BUT NOT LIMITED TO: APPLICATION(S) FOR SERVICE AND CREDIT DATA, LOCATION OF ALL SERVICES INSTALLED OR RENTED IN THE INDIVIDUALS NAME, DATES OF OPERATION FOR THE INDIVIDUAL, RECORDS SHOWING BILLING PERIODS AND ADRESSES FOR THE INDIVIDUAL.

8. INFORMATION ITEMS (NO ACTION REQUIRED)

E. DATE OF 2017 CHRISTMAS PARTY

After discussion it was decided the office staff would get together to discuss other options for an office party. Clerk Tammy Gonzales will report back to the Board with recommendations.

There being no further information to come before the Board, motion to adjourn was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Ami Neff, John Norton, and Mel Mackay.

The meeting adjourned at 10:20 a.m.

Ami Neff, Board Chair