

**BOARD MEETING
APRIL 13, 2016
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

SUMMARY

- 1. MINUTES OF BOARD MEETING – MARCH 16, 2016**
- 2. MT. OLYMPUS PAYABLES**
- 3. CENTRAL VALLEY PAYABLE**
- 4. FINANCIAL REPORT**
- 5. CENTRAL VALLEY REPORT – JOHN NORTON**
 - A. CENTRAL VALLEY AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2015**
 - B. REVIEW OF RESPONSES TO QUESTIONS FROM FINANCIAL CONSULTANTS**
- 6. MANAGER’S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - 1. DISCUSSION AND POSSIBLE APPROVAL OF DAILY’S PREMIUM MEATS CONTRACT EXTENSION**
 - 2. UPDATE ON BUILDING B EXPANSION**
 - 3. UPDATE ON BUILDING C HEATING AND AIR CONDITIONING REPLACEMENT**
 - 4. UPDATE ON JET TRUCK**
 - 5. OTHER**
 - C. GFOA CONFERENCE UPDATE**
 - D. WEAU CONFERENCE UPDATE**
 - E. WEFTEC 2016 CONFERENCE UPDATE**
- 7. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. 2016-17 RETIREMENT RATES**
 - B. DISTRICT ACTIVITY REPORTS**
 - C. CENTRAL VALLEY FLOW & LOAD REPORT**
 - D. UTAH PUBLIC TREASURER’S POOL YIELD**

PRESENT: MEL MACKAY, BOARD CHAIR

**JOHN NORTON, TRUSTEE
AMI NEFF, TRUSTEE
KERRY EPPICH, GENERAL MANAGER
STEPHEN ROHWER, DISTRICT CONTROLLER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK**

PRESIDING: CHAIR, MEL MACKAY

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1. MINUTES OF BOARD MEETING MARCH 16, 2016

Motion to approve the March 16, 2016 Board Meeting minutes, as written, was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

2. MT. OLYMPUS PAYABLES

After review and discussion, motion to approve the Mt. Olympus Payables was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

3. CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

4. FINANCIAL REPORT

The Financial Report was accepted for filing by Board Members.

5. CENTRAL VALLEY REPORT – JOHN NORTON

Trustee Norton attended the March 2016 board meeting of Central Valley and the following topics were discussed:

- ***Asset Management*** – Central Valley is working with Brown and Caldwell to select asset management software. They are anticipating having an RFP by mid-summer.
- ***Enginator Project*** – Central Valley has finished the seismic evaluation of the building and the environment where the engines are located. The tier one evaluation is complete and they are looking to do a tier two evaluation as well. The four engines will be purchased over time; two now and two later.
- ***Approval of Interceptors*** – The lining project for the Murray-Cottonwood interceptor was approved at \$1.6 million. The contract will go to Claude & Nicks Construction.
- ***Audit*** – Central Valley's 2015 audit came back with a clean opinion with the exception of an open meetings act violation that the budget hearing was not posted in the newspaper. This is a notable item but nothing that would make the audit not clean. We noticed our receivable was overstated but it was considered immaterial.

Controller Rohwer stated that the District's audit is almost complete and we should be hearing from the auditors soon.

5. CENTRAL VALLEY REPORT – JOHN NORTON (CONTINUED)

B. REVIEW OF RESPONSES TO QUESTIONS FROM FINANCIAL CONSULTANTS

Manager Eppich stated there was a meeting held at Central Valley to discuss the responses from the Comprehensive Financial Planning Questionnaire. The financial consultants consolidated all the responses from each entity. There were a total of three consensuses to the responses and all the rest had one or more opposite views. Based on the questionnaire and discussion, they are now going to create models on three or four different scenarios. These will be based on nutrient removal, without nutrient removal, and what needs have to be addressed now. A true timeline still needs to be addressed as well. A discussion on the Millcreek discharge and toxicants was then had.

6. MANAGER’S REPORT

A. PERSONNEL REVIEW

Manager Eppich reported that the following employees will have their anniversaries in May:

Karl Faulkner’s anniversary is on May 14. He will have been with the District for 32 years.

Grant Reddick’s anniversary is on May 12. He will have been with the District for 13 years.

Both are doing a good job.

B. OPERATIONS REPORT

1. DISCUSSION AND POSSIBLE APPROVAL OF DAILY’S PREMIUM MEATS CONTRACT EXTENSION

Daily’s Premium Meats will not meet the contract date of June 1, 2016 to make the final RE calculations and payments. There is a \$174,584 lump sum payment that has not been met and they have sent us a request for an extension to October 1, 2016. The request states they would like to keep making payments as they have been. It is being recommended that we grant the extension and let them continue to make payments.

After review and discussion, motion to approve the extension from Daily’s Premium Meats Contract to October 1, 2016 was made by Trustee Ami Neff and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

2. UPDATE ON BUILDING B EXPANSION

Engineer Ayala joined the meeting and discussed the progress on the expansion of Building B. At this time we are waiting on Salt Lake County, Plan Review. The County now wants to send the plans to the Planning and Zoning Department. Our attorney will now get involved to see if we can speed up the process. We are potentially looking at maybe four to six months.

6. MANAGER'S REPORT (CONTINUED)

B. OPERATIONS REPORT (CONTINUED)

3. UPDATE ON BUILDING C HEATING AND AIR CONDITIONING REPLACEMENT

On March 31, 2016 we opened bids from three contractors. The winning bid went to Mechanical Service Systems. Their bid came in at \$201,697 which was under what was figured by the engineers so we awarded them the project. There is a pre-construction meeting scheduled for March 14, 2016. The equipment that was ordered is scheduled to be here on Monday the 18th so they could start work on that Monday.

4. UPDATE ON JET TRUCK

The jet truck is still on track. The cost for the truck is \$232,416 which we had budgeted \$270,000. A delivery date of around mid May or mid June is anticipated. We received a quote from VacCon for \$30,000 for a trade-in on our old truck. We feel we can get \$40,000 if we sell it ourselves. We will do some checking and get back to the Board.

5. OTHER

We have paid the invoice from the contractor on the siphon emergency repair. It was about \$16,000 and we still have to pay for the asphalt repair.

C. GFOA CONFERENCE UPDATE

The conference is scheduled for April 20 – 22, 2016 in St. George, Utah. Manager Eppich and Controller Rohwer will attend this conference.

D. WEAU CONFERENCE UPDATE

The WEAU Conference is scheduled for April 27 - 29, 2016 in St. George, Utah. The pre-conference will be held on April 26, 2016 all will attend with the exception of Trustee Neff. Those scheduled to attend the conference are: Trustees Mackay and Neff, Manager Eppich, Engineer Dean Ayala and Lines Superintendent Ray Dotson.

E. WEFTEC 2016 CONFERENCE UPDATE

Hotel reservations have been made and conference registrations will be available April 19, 2016. Manager Eppich asked to Board to look at the pre-conference workshops to see if anyone is interested in attending. Those scheduled to attend the conference are: Trustees Mackay, Norton, and Neff, Manager Eppich, and Engineer Dean Ayala.

7. INFORMATION ITEMS (NO ACTION REQUIRED)

A. 2016-17 RETIREMENT RATES

The Retirement rates stayed the same as last year and they go into effect on July 1, 2016.

7. INFORMATION ITEMS (NO ACTION REQUIRED) (CONTINUED)

B. DISTRICT ACTIVITY REPORTS

- **CALL VOLUME:** The first chart was the incoming call volume for March, showing the number of calls and the duration. March 7th had the most incoming calls at 254.
- **CAPACITY FEES:** The capacity fee chart shows the number of fees collected. In March we received 121 capacity fees.
- **LINES CLEANED:** The lines cleaning chart shows that 164,350 feet of lines were cleaned in March.
- **ENGINEERING:** Our engineering report for March shows the number of inspections, 37, Blue Stakes calls 879, nose-ons 0, and sewer availability letters requested was 10.
- **LINES TVd:** The next chart showed that 21,751 feet of lines were TVd for the month of March.
- **WEBSITE ANALYSIS:** No analytical information of our website was available for March.

C. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was not available.

D. UTAH PUBLIC TREASURER'S POOL YIELD

The Utah Public Treasurer's Pool Yield for March 2016 was at .822%.

With no further business to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

The meeting was adjourned at 10:22 a.m.

Mel Mackay, Board Chair