

**BOARD MEETING
SEPTEMBER 16, 2015
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST**

SUMMARY

- 1. MINUTES OF BOARD MEETING – AUGUST 18, 2015**
- 2. MT. OLYMPUS PAYABLES**
- 3. CENTRAL VALLEY PAYABLE**
- 4. FINANCIAL REPORT**
- 5. CENTRAL VALLEY REPORT – JOHN NORTON**
- 6. UPDATE ON TRUSTEE ELECTION**
- 7. DISCUSSION AND RESOLUTION TO CANCEL THE ELECTION AND CERTIFY THAT THE SOLE CANDIDATE IS UNOPPOSED AND IS CONSIDERED TO BE ELECTED TO OFFICE**
- 8. DISCUSSION AND APPROVAL OF RESOLUTION TO APPROVE MT. OLYMPUS IMPROVEMENT DISTRICT'S SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN PORTION OF THE SANITARY SEWER MANAGEMENT PLAN**
- 9. MOTION TO SEND NOTICE OF APPROVAL OF SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN TO THE STATE**
- 10. MANAGER'S REPORT**
 - A. PERSONNEL REVIEW**
 - B. OPERATIONS REPORT**
 - C. PROPERTY TAX CERTIFICATION**
 - D. WEFTEC 2015 CONFERENCE**
 - E. UTAH ASSOCIATION OF SPECIAL DISTRICTS CONFERENCE**
- 11. INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. CENTRAL VALLEY FLOW & LOAD REPORT**
 - B. UTAH PUBLIC TREASURER'S POOL YIELD**

PRESENT: **MELVIN MACKAY, BOARD CHAIR**
 JOHN NORTON, TRUSTEE
 AMI NEFF, TRUSTEE
 KERRY EPPICH, GENERAL MANAGER
 TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK
 STEPHEN ROHWER, DISTRICT CONTROLLER

PRESIDING: **CHAIR, MEL MACKAY**

1. MINUTES OF BOARD MEETING AND PUBLIC HEARING – AUGUST 18, 2015

Motion to approve the August 18, 2015 Board Meeting and Public Hearing minutes, as written, was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

2. MT. OLYMPUS PAYABLES

After review and discussion, motion to approve the Mt. Olympus Payables was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

3. CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

4. FINANCIAL REPORT

The Financial Report was accepted for filing by Board Members.

5. CENTRAL VALLEY REPORT – JOHN NORTON

Trustee Norton reported on the last Central Valley Board meeting.

- ***Nutrient Removal Update*** – Dr. Henryk Melcer of Brown & Caldwell gave an overview covering plant changes needed to meet the ammonia and phosphorus limits. Three options were presented: chemical phosphorus removal, biological nutrient removal with trickling filters and, biological nutrient removal without trickling filters.

It is being recommended we go with the biological nutrient removal without trickling filters and with side stream treatment. The BioWin model was used on over 40 variants of these options.

Trevor Lindley of Brown & Caldwell discussed costs options between chemical and biological processes. Chemical process would be approximately \$351 million and biological process would have a net value of \$299 million over a 40 year period.

- ***Asset Management Update*** – Brandon Heidelberger from Brown & Caldwell gave a discussion on the Asset Management Study (AMS). The Capital Improvement Plan (CIP) looks at evaluating the condition of the plants facilities, equipment and processes and the consequences of failure. Rehabilitation and replacement were then addressed. The next steps in the AMS will be to complete the prioritization and comments from CVWRF.

5. **CENTRAL VALLEY REPORT – JOHN NORTON (CONTINUED)**

- ***Fred Finlinson Consulting Agreement*** – This agreement is for the legal, legislative and lobbying activities. The primary focus will be for passage of legislation on peer review processes on non-federal state water quality standards. John Norton stated the number one goal should be to get the state to listen to science and to get the peer review.
- ***GHID Siphon Repair Update*** – Insurance proceeds were \$515,916 with a \$10,000 deductible. The check is in the mail. WW Clyde came in at \$95,188 under budget. Incidental project costs were approximately \$30,000 and were included in the insurance claim.
- ***Insurance*** – The property, casualty, and workers compensation insurance package was renewed. Marsh went to Affiliated FM, the incumbent, for property coverage, who stated that the rates would be kept flat this year. There was an increase in the premium due to the asset management study adjusting the value of the building and equipment. Earthquake and flood coverage was also included in the rate.

Last year \$5 million was added for excess liability coverage, with no increase for renewal this year.

Workers Compensation increased by 11 percent. Experience mod went up from 1.02 to 1.06 which was a 6 percent increase.

6. **UPDATE ON TRUSTEE ELECTION**

No write-in candidates came in to file a declaration of candidacy as of the write-in deadline. Manager Eppich stated that due to John running unopposed in the upcoming election, we do not need to hold an election.

7. **DISCUSSION AND RESOLUTION TO CANCEL THE ELECTION AND CERTIFY THAT THE SOLE CANDIDATE IS UNOPPOSED AND IS CONSIDERED TO BE ELECTED TO OFFICE**

Manager Eppich explained that the Board needs to do three things, 1) cancel the election, 2) certify that the sole candidate is running unopposed and are therefore elected to the position, and 3) post notice of the cancellation on the County Election Website, in the newspaper and on the District's website.

After review and discussion Trustee Mel Mackay made the motion that the Board adopt the following resolution:

7. DISCUSSION AND RESOLUTION TO CANCEL THE ELECTION AND CERTIFY THAT THE SOLE CANDIDATE IS UNOPPOSED AND IS CONSIDERED TO BE ELECTED TO OFFICE (CONTINUED)

RESOLUTION #17-091615-1 (CONTINUED)

**MT. OLYMPUS IMPROVEMENT DISTRICT
RESOLUTION CANCELLING 2015 LOCAL DISTRICT
ELECTION AND CERTIFYING THAT SOLE
CANDIDATE IS CONSIDERED ELECTED TO OFFICE**

WHEREAS, Mt. Olympus Improvement District a political subdivision of the State of Utah, (the "District"), provided proper notice earlier this year of a single vacant position on the Board of Trustees for the District to be filled at the 2015 municipal general election;

WHEREAS, John E. Norton is the only candidate that filed a declaration of candidacy and no write-in candidate submitted his or her name in accordance with the procedures outlined in Utah Code Section 20A-9-601;

WHEREAS, there are no other District ballot propositions to be voted upon in the 2015 election.

NOW, THEREFORE, BE IT RESOLVED AND CERTIFIED BY THE BOARD OF TRUSTEES OF MT. OLYMPUS IMPROVEMENT DISTRICT AS FOLLOWS:

John E. Norton, the sole candidate that filed a declaration of candidacy, is unopposed in this election and is considered elected to fill the vacant position on the Board of Trustees for the District. Pursuant to Utah Code Sections 17B-1-306 and 20A-1-206, the District's 2015 election is hereby cancelled.

ADOPTED AND APPROVED by the Board of Trustees of Mt. Olympus Improvement District as Resolution No. 17-091615-1 this 16th day of September, 2015.

MT. OLYMPUS IMPROVEMENT DISTRICT

By: _____
Its: Chairman

ATTEST:

District Clerk

The motion was seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton and Ami Neff

8. **DISCUSSION AND APPROVAL OF RESOLUTION TO APPROVE MT. OLYMPUS IMPROVEMENT DISTRICT'S SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN PORTION OF THE SANITARY SEWER MANAGEMENT PLAN**

The Board was provided a copy of the Mt. Olympus Improvement District's System Evaluation and Capacity Assurance Plan (SECAP) Portion of the Sanitary Sewer Management Plan for their review.

At this time, Dean Ayala, the District's new Engineer joined the meeting. Dean discussed in detail the SECAP portion of the Plan.

After review and discussion Trustee John Norton made the motion that the Board adopt the following resolution:

RESOLUTION #17-091615-2

**MT. OLYMPUS IMPROVEMENT DISTRICT'S SYSTEM
EVALUATION AND CAPACITY ASSURANCE PLAN PORTION
OF THE SANITARY SEWER MANAGEMENT PLAN**

WHEREAS, the Department of Environmental Quality, Division of Water Quality has enacted Rule R317-801; and

WHEREAS, pursuant to Rule R317-801, the District has entered into a General Permit No. UTG580000; and

WHEREAS, pursuant to Rule R317-801 the District has developed a Sewer System Management Plan, publicly noticed, and discussed at an open board meeting.

NOW, THEREFORE, be it resolved and certified by the Board of Trustees of Mt. Olympus Improvement District the following actions were taken:

1. Reviewed the attached Mt. Olympus Improvement District's System Evaluation and Capacity Assurance Plan Portion of the Sanitary Sewer Management Plan.
2. Have approved and implemented the Plan.
3. That this Resolution shall become effective September 16, 2015.

Melvin G Mackay
Chairman

Tammy Gonzales
Attest: Recorder/Clerk

The motion was seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton and Ami Neff.

9. MOTION TO SEND NOTICE OF APPROVAL OF THE SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN TO THE STATE

After review and discussion, motion to send the Notice of Approval of the District's System Evaluation and Capacity Assurance Plan to the State was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

10. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich reported that the following employee will have his anniversary in the next month:

- Ray Dotson's anniversary is on October 11th. He has been with the District 32 years and is doing a good job.

B. OPERATIONS REPORT

Earlier we discussed Red Zone doing the line inspection project. They will start the work the first part of next month.

C. PROPERTY TAX CERTIFICATION

On September 4, 2015, the District certified a total of 2,316 accounts for a total of \$197,398.86. In May we certified 1,884 account for a total of \$193,860.95. The number of accounts from year to year has been similar, but this year we certified two times. A list of past years certified totals was provided for Board review.

D. WEFTEC 2015 CONFERENCE

All arrangements for WEFTEC have been made. Manager Eppich gave the Board copies of their flight itinerary and hotel information.

E. UTAH ASSOCIATION OF SPECIAL DISTRICTS CONFERENCE

The Association of Special Districts Annual Convention will be held November 4-6, 2015 in Provo, Utah. Trustees Mel Mackay and Ami Neff, as well as Manager Eppich and Controller Rohwer will attend. Conference registrations will be done this week.

11. INFORMATION ITEMS (NO ACTION REQUIRED)

A. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was provided for Board review. Manager Eppich stated we are holding at approximately 14.5 MGD.

11. INFORMATION ITEMS (NO ACTION REQUIRED) (CONTINUED)

B. UTAH PUBLIC TREASURER'S POOL YIELD

The Utah Public Treasurer's Pool Yield for August 2015 was up slightly from .5790 to .6097 percent.

With no further information to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Ami Neff. The motion was approved by unanimous vote, those voting in favor: John Norton, Ami Neff, and Mel Mackay.

The meeting adjourned at 10:47 a.m.

Mel Mackay, Board Chair

